

Please read the information below thoroughly as it will be important as you prepare for your time at Elon.

Elon OnTrack Account

If you have not already gained access to your Elon OnTrack and email login, in order to access your OnTrack account please either call our Technology Helpdesk at 336 278 5200, or email them at servicedesk@elon.edu. They are able to work with you directly to help you with your username and password, and to resolve any issues. (Their Skype name is [Helpdeskelon@elon.edu](https://www.skype.com/name/Helpdeskelon@elon.edu), if that is easiest.) After you are able to access your OnTrack, then you will be able to create your email login credentials.

Residence Life (Campus Housing)

Once you gain access to your Elon username and password, you will be able to complete your housing request through the [Residence Life](#) department. You will complete the housing request following instructions for incoming transfer students as provided at this link: <https://www.elon.edu/u/residence-life/incoming-students/transfer-process/>.

There is a great deal of information on the Residence Life website, so please take your time to read through the instructions thoroughly.

Certificate of Financial Responsibility (CFR)

We've had some great questions come to us about the CFR and proof of financial support. A couple of helpful tips... the amount of money may be listed in a currency other than USD. That said, the information must be provided in English. We cannot accept documents (bank certificates, letter from a bank, etc.) in languages other than English – an official translation is also acceptable. The CFR is attached for your reference/convenience.

Health Insurance

By going to www.lewemark.com/elon you can view the 2018-2019 plan summary and plan brochure for more information about the LewerMark health insurance policy. We are still waiting on the updated 2019-2020 LewerMark health insurance policy, and will send it within the next two weeks.

All students will be automatically enrolled within the LewerMark policy unless the attached "2019-20 academic year waiver" is completed, submitted, and approved. Students submitting a waiver will need to follow the instructions closely so that LewerMark has all of the necessary information to approve the alternative insurance policy. If you have any questions about the waiver, I will be happy to help!

Student Health Services – Immunization Forms

A very important step as you prepare to come to Elon is to complete all health and immunization form requirements as outlined by Elon Student Health Services.

Here is the link to the requirements: <https://www.elon.edu/u/health-wellness/health-services/immunization-requirements/>

Here is the link to the forms: <https://www.elon.edu/u/health-wellness/health-services/forms-and-records/>

You still have plenty of time to complete these documents, though it is never too early to submit them. Please feel free to email healthservices@elon.edu with any questions that you have. They are very friendly, knowledgeable, and look forward to working with you!

Visa Documents

Once we have received the required documents uploaded to your application portal (scan of passport biographical page, CFR and proof of funding, etc.) then we will produce your DS-2019 form with which you will apply for your J-1 student visa. The J-1 visa checklist is attached here and provides general instructions to follow in applying for your student visa, once you have received your DS-2019 form.